

Monday	Tuesday	Wednesday	Thursday	Friday
		1:30 — 4 p.m. Adult Basic Education 1	1:30 — 4 p.m. Adult Basic Education 2 2 — 4 p.m. Resumes	3
10:00 a.m. — noon Employer of the Day - Doherty Staffing - UPS - USPS - Express Pros 1:30 — 4 p.m. Adult Basic Education 6	1:30 — 4 p.m. Adult Basic Education 7	9 a.m. — noon Creative Job Search, Part 1 8 1:30 — 4 p.m. Adult Basic Education	9 a.m. — noon Creative Job Search, Part 2 9 1:30 — 4 p.m. Adult Basic Education	10 Veterans Day Office Closed
9 — 10 a.m. Identify Career Pathways 13 10:00 a.m. — noon Employer of the Day - All Home Health - FedEx Ground - MnDOT - Renewal by Andersen 1:30 — 4 p.m. Adult Basic Education	9 — 11:30 a.m. Career Exploration 14 10 a.m. — noon Women's Career Transition Group 1:30 — 4 p.m. Adult Basic Education 2 — 4 p.m. Mock Interviews	1:30 — 4 p.m. Adult Basic Education 15	1:30 — 4 p.m. Adult Basic Education 16 2 — 4 p.m. Resumes	17
9 — 10 a.m. Interview Skills 20 10:00 a.m. — noon Employer of the Day - FedEx Express 1:30 — 4 p.m. Adult Basic Education	9 a.m. — noon Creative Job Search, Part 1 21 1:30 — 4 p.m. Adult Basic Education 2 — 4 p.m. Essential Skills/Skills Identification	9 a.m. — noon Creative Job Search, Part 2 22	23 Thanksgiving Holiday Office Closed	24 Thanksgiving Holiday Office Closed
10:00 a.m. — noon Employer of the Day - To be announced. 27 1:30 — 4 p.m. Adult Basic Education	9 a.m. — noon StrengthsFinder 28 10 a.m. — noon Women's Career Transition Group 1:30 — 4 p.m. Adult Basic Education 2 — 4 p.m. Mock Interviews	1:30 — 4 p.m. Adult Basic Education 29	1:30 — 4 p.m. Adult Basic Education 30 2 — 4 p.m. Resumes	

November Workshops, Trainings and Events

Registration Link — mn.gov/deed/job-seekers/workforce-centers/workshops

Employer of the Day

Mondays, Nov. 6, 13, 20, 27, 10 a.m. — noon

This is your weekly opportunity to meet area employers in a relaxed networking environment. Bring your resume and your best first impression. (Doherty Staffing, UPS, USPS, All Home Health, FedEx Ground, MNDOT, Renewal by Andersen, FedEx Express, Express Pros)

Career Exploration

Tuesday, Nov. 14, 9 — 11:30 a.m.

Undecided about your next career? Let us help you design a new path. Assessments and exercises will be used to identify interests, values and personality characteristics. Participants will use outcomes to evaluate choices and training opportunities.

Registration required

Resumes

Thursday, Nov. 2, 16, 30, 2 — 4 p.m.

This workshop will help create a resume which will best present your qualifications to prospective employers. This workshop discusses content and structure as well as cover and thank you letters.

Registration required

StrengthsFinder

Tuesday, Nov. 28, 9 a.m. — noon

In this workshop you will take the Clifton StrengthsFinder assessment to discover your top five strengths. You will learn how to identify and leverage your dominant talents into strengths for education and career planning.

Registration required

Mock Interviews

Tuesdays, Nov. 14, 28, 2 — 4 p.m.

Find out what to expect in a job interview. Practice answering tough questions and get personalized feedback on your performance. Come prepared, as if you were attending a real interview.

Registration required

Essential Skills/Skills Identification

Tuesday, Nov. 21, 2 — 4 p.m.

Find out how to highlight skills on your resume to get a competitive edge. Use your skills to network and interview more effectively.

Registration required

Women's Career Transition Group

Tuesdays, Nov. 14, 28, 10 a.m. — noon

(2nd and 4th Tuesdays)

Network with other women, create new contacts and develop solid support systems as you navigate your career transition and job search.

Creative Job Search (Part 1 & Part 2)

Part 1 - Wednesday, Nov. 8, Part 2 - Thursday, Nov. 9

Part 1 - Tuesday, Nov. 21, Part 2 - Wednesday, Nov. 22
9 a.m. — noon

This workshop covers the basics of a successful job search. Topics include preparing for a job search, resume strategies, networking, practice interviews and more.

Registration required

Adult Basic Education, GED & Computer Skills

Mondays - Thursdays, 1:30 - 4 p.m.

Nov. 22, 23, No classes due to the holidays.

Want to improve your math, reading or other skills? Update your basic computer skills? Need to prep for a GED test or college entrance exam? Work with our adult education teacher to build success!

Identify Career Pathways/Identify and Communication Skills

Monday, Nov. 13, 9 — 10 a.m.

Identify your skills by completing an assessment. Learn about the different skills and the best ways to present them to a potential employer.

Registration required

Interview Skills

Monday, Nov. 20, 9 — 10 a.m.

Learn how to respond to behavioral interview questions, research a company, practice responding to questions, and more.

Registration required