

Monday		Tuesday		Wednesday		Thursday		Friday	
						9:30 a.m. - noon Computer Skills Training	1		2
1 - 3:30 p.m. Employers of the Day	5	9:30 a.m. - noon Computer Skills Training	6	9 a.m. - 12:15 p.m. Creative Job Search, Part 1	7	9 a.m. - 12:15 p.m. Creative Job Search, Part 2	8		9
1:30 - 4 p.m. Adult Basic Education		1:30 - 4 p.m. Adult Basic Education		1:30 - 4 p.m. Adult Basic Education		9:30 a.m. - noon Computer Skills Training			
1 - 3:30 p.m. Employers of the Day	12	9:30 a.m. - noon Computer Skills Training	13		14	9:30 a.m. - noon Computer Skills Training	15		16
		10 a.m. - noon Women's Career Transition Group							
1 - 3:30 p.m. Employers of the Day	19	9:30 a.m. - noon Computer Skills Training	20	9 - 11:30 a.m. Career Exploration	21	9:30 a.m. - noon Computer Skills Training	22		23
1:30 - 4 p.m. Adult Basic Education		1:30 - 4 p.m. Adult Basic Education		9 a.m. - 12:15 p.m. Creative Job Search, Part 1		9 a.m. - 12:15 p.m. Creative Job Search, Part 2			
				1:30 - 4 p.m. Adult Basic Education					
1 - 3:30 p.m. Employers of the Day	26	9:30 a.m. - noon Computer Skills Training	27	9 a.m. - noon StrengthsFinder	28	9:30 a.m. - noon Computer Skills Training	29		30
1:30 - 4 p.m. Adult Basic Education		10 a.m. - noon Women's Career Transition Group		1:30 - 4 p.m. Adult Basic Education					
		1:30 - 4 p.m. Adult Basic Education							

Adult Basic Education

Weekly, Monday - Wednesday

1:30 - 4 p.m.

Spring Break, March 12-16 - No classes

Want to improve your math, reading or other skills? Update your basic computer skills? Need to prep for a GED test or college entrance exam? Work with our adult education teacher to build success!

Career Exploration

Wednesday, March 21, 9 - 11:30 a.m.

Undecided about your next career? Let us help you define a new path. Assessments and exercises will be used to identify interests, values, and personality characteristics. Participants will use outcomes to evaluate career choices.

Registration required.

Computer Skills Training

Tuesdays and Thursdays, 9:30 a.m. - noon

Build basic computer skills including internet navigation, email usage, Microsoft Office and more. Just drop by and learn!

Creative Job Search (Part 1 & Part 2)

Part 1 - Wednesday, March 7, Part 2 - Thursday, March 8
9 a.m. - 12:15 p.m.

Part 1 - Wednesday, March 21, Part 2 - Thursday, March 22

9 a.m. - 12:15 p.m.

This workshop covers the basics of a successful job search. Topics include preparing for a job search, resume strategies, networking, practice interviews and more.

Registration required.

Employers of the Day

Mondays, March 5, 12, 19, 26, 1 - 3:30 p.m.

This is your weekly opportunity to meet area employers in a relaxed networking environment. Bring your resume and your best first impression.

StrengthsFinder

Wednesday, March 28, 9 a.m. - noon

In this workshop you will take the Clifton StrengthsFinder assessment to discover your top five strengths. You will learn how to identify and leverage your dominant talents into strengths for education and career planning.

Registration required.

Women's Career Transition Group

Tuesdays, March 13, 27 10 a.m. - noon

Network with other women, create new contacts and develop solid support systems as you navigate your career transition and job search.

Free employment services are available to all members of the public through Ramsey County Workforce Solutions and our service partner, the Minnesota WorkForce Centers.

There are three WorkForce Centers open to the public.

Minnesota WorkForce Center - Ramsey County St. Paul

- Address: 540 Fairview Ave N., Saint Paul, MN 55104
- Hours: 8 a.m. - 4:30 p.m.
- Phone: (651) 539-4100

North St. Paul Workforce Development Center

- 2266 2nd St. N., North St. Paul, MN 55109
- Hours: Open 8 a.m. - 4:30 p.m.
- Phone: 651-266-9890

Ramsey County Government Center East Building

- 160 E Kellogg Blvd., Saint Paul, MN 55101
- Hours: 7 a.m. - 5:45 p.m.
- Phone: 651-266-8500

Registration link: mn.gov/deed/job-seekers/workforce-centers/workshops