

Monday	Tuesday	Wednesday	Thursday	Friday
<p>1</p> <p>9 - 10 a.m. IT Job Club</p> <p>9 a.m. - noon Computer Skills Support</p> <p>9 a.m. - noon Interviewing Skills</p> <p>10 - 11:30 a.m. Creating Your LinkedIn Account</p>	<p>2</p> <p>9 a.m. - noon Computer Skills Support</p> <p>9 a.m. - noon Interviewing Skills</p> <p>10 - 11:30 a.m. Creating Your LinkedIn Account</p>	<p>3</p> <p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Northstar Computer Skills</p>	<p>4</p> <p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Navigating CareerOneStop</p> <p>2 - 4 p.m. Career Search Hubs</p>	<p>5</p>
<p>1 - 3:30 p.m. Employers of the Day - First Student Transportation - Doherty Staffing - USIC - First Student Service Provider of the Day - Health Access</p> <p>8</p>	<p>9 - 10 a.m. IT Job Club</p> <p>9 a.m. - noon Computer Skills Support</p> <p>10 a.m. - noon Women's Career Transition Group</p> <p>9</p>	<p>9 a.m. - noon Computer Skills Support</p> <p>9 a.m. - noon Career Exploration</p> <p>10 - 11:30 a.m. Intro. to Google apps.</p> <p>10</p>	<p>9 a.m. - noon Computer Skills Support</p> <p>11</p>	<p>12</p>
<p>1 - 3:30 p.m. Employers of the Day - Award Staffing</p> <p>15</p>	<p>9 - 10 a.m. IT Job Club</p> <p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Creating Your LinkedIn Account</p> <p>16</p>	<p>8 - 11 a.m. Resource Center - Closed to the public</p> <p>11 a.m. - 4:30 p.m. Resource Center - Open to the public</p> <p>17</p>	<p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Navigating CareerOneStop</p> <p>2 - 4 p.m. Career Search Hubs</p> <p>18</p>	<p>19</p>
<p>1 - 3:30 p.m. Service Provider of the Day - Health Access</p> <p>Employers of the Day - First Student Transportation - ResourceMFG</p> <p>22</p>	<p>9 - 10 a.m. IT Job Club</p> <p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Improve Your Typing Skills</p> <p>10 a.m. - noon Women's Career Transition Group</p> <p>1 - 3:30 p.m. Building EQ for Job Success</p> <p>23</p>	<p>9 a.m. - noon Computer Skills Support</p> <p>9 a.m. - 12:15 p.m. Creative Job Search, Part 1</p> <p>9:30 a.m. - noon StrengthsFinder</p> <p>10 - 11:30 a.m. Intro. to Google apps.</p> <p>24</p>	<p>9 a.m. - noon Computer Skills Support</p> <p>9 a.m. - 12:15 p.m. Creative Job Search, Part 2</p> <p>10 - 11:30 a.m. Creating Your LinkedIn Account</p> <p>25</p>	<p>26</p>
<p>1 - 3:30 p.m. Employers of the Day</p> <p>29</p>	<p>9 - 10 a.m. IT Job Club</p> <p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Northstar Computer Skills</p> <p>30</p>	<p>9 a.m. - noon Computer Skills Support</p> <p>10 - 11:30 a.m. Navigating CareerOneStop</p> <p>31</p>	<p>Free Networking and Job Clubs</p> <p>IT Job Club, North St. Paul meets every Tuesday from 9 - 10 a.m. Veteran's Job Club, Saint Paul meets on the second Tuesday of the month from 9 - 10 a.m. Women's Career Transition Group, North St. Paul meets on the second and fourth Tuesday of the month from 10 a.m. - noon.</p>	

Building EQ for Job Success

[Tuesday, Oct. 23, 1 - 3:30 p.m.](#)

There are technical skills that can get you in the door and then there are skills that KEEP you in the job. Working well with others, written/verbal communication, problem-solving, confidence, accepting feedback and creative thinking are just some of the topics that will be covered.

Registration required.

Career Exploration

[Wednesday, Oct. 10, 9 a.m. - noon](#)

Undecided about your next career? Let us help you define a new path. Assessments and exercises will be used to identify interests, values and personality characteristics. Participants will use outcomes to evaluate career choices.

Registration required.

Career Search Hubs

[Thursday, Oct. 4, 2 - 4 p.m.](#)

[Thursday, Oct. 18, 2 - 4 p.m.](#)

In this activity, you will work in groups, called hubs, to develop aspects of your career search in these strategic areas: career direction, networking, resumes, interviewing and targeting employers.

Registration required.

Computer Skills Support

[Tuesday - Thursday, 9 a.m. - noon](#)

Build basic computer skills including internet navigation, email usage, Microsoft Office, NorthStar Digital Literacy Certifications and more. Just drop by and learn.

Creating Your LinkedIn Account

[Tuesdays, Oct. 2, 16, 10 - 11:30 a.m.](#)

[Thursday, Oct. 25, 10 - 11:30 a.m.](#)

LinkedIn is all about professional networking-that is, building a group of contacts to help advance your career. Learn how to create your own LinkedIn account.

Registration required.

Creative Job Search (Part 1 & Part 2)

[Part 1 - Wednesday, Oct. 24, 9 a.m. - 12:15 p.m.](#)

[Part 2 - Thursday, Oct. 25, 9 a.m. - 12:15 p.m.](#)

This workshop covers the basics of a successful job search. Topics include preparing for a job search, resume strategies, networking, practice interviews and more.

Registration required.

Improve Your Typing Skills

[Tuesday, Oct. 23, 10 - 11:30 a.m.](#)

This class will introduce you to an online program that will help you learn how to type if you're just starting out, or improve your speed and accuracy if you already have basic typing skills.

Registration required.

Interviewing Skills

[Tuesday, Oct. 2, 9 a.m. - noon](#)

Find out what to expect in a job interview. Learn about tough questions and how to get feedback on your performance. Come prepared, as if you were attending a real interview.

Registration required.

Introduction to Google Apps

[Wednesday, Oct. 10, 24, 10 - 11:30 a.m.](#)

You can do a lot with a Google account. In this course, you will learn how to create an account and be introduced to the many features that Google offers including Google Docs, Gmail and Calendar.

Registration required.

Navigating CareerOneStop

[Thursday, Oct. 4, 18, 10 - 11:30 a.m.](#)

[Wednesday, Oct. 31, 10 - 11:30 a.m.](#)

CareerOneStop is the flagship career, training, and job search website for the U.S. Department of Labor. The website serves job seekers, businesses, students, and career advisers with a variety of free online tools, information and resources.

Registration required.

Northstar Computer Skills

[Wednesday, Oct. 3, 10 - 11:30 a.m.](#)

[Tuesday, Oct. 30, 10 - 11:30 a.m.](#)

For new students! The Northstar Digital Literacy Project defines basic skills needed to perform tasks on computers and online. Learn how to engage in the Northstar program and how to earn digital literacy certificates.

Registration required.

StrengthsFinder

[Wednesday, Oct. 24, 9:30 a.m. - noon](#)

In this workshop, you will take the Clifton StrengthsFinder assessment to discover your top five strengths. You will learn how to identify and leverage your dominant talents into strengths for education and career planning.

Registration required.