



# November 2018 Workshops, Trainings and Events

Phone: 651-539-4100 WorkForce Center

540 Fairview Avenue N., Suite 100, Saint Paul, MN 55104

Register: [mn.gov/deed/spworkshops](http://mn.gov/deed/spworkshops)

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>Free Networking and Job Clubs</b></p> <p><b>IT Job Club, North St. Paul</b> meets every Tuesday from 9 - 10 a.m.  <b>Veteran's Job Club, Saint Paul</b> meets on the second Monday of the month from 9 - 10 a.m.  <b>Women's Career Transition Group, North St. Paul</b> meets on the second and fourth Tuesday of the month from 10 a.m. - noon.</p>			<p>8:30 a.m. - 3:30 p.m. <b>1</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>2</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>
<p>8:30 a.m. - 3:30 p.m. <b>5</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>6</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p> <p>10 - 11:30 a.m. <b>Networking Event: The 20 Minute Networking Meeting</b></p>	<p>8:30 a.m. - 3:30 p.m. <b>7</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>8</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>9</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p> <p>9 a.m. - noon <b>Resume - Advanced</b></p>
<p><b>Office Closed Veterans Day</b></p>	<p>8:30 a.m. - 3:30 p.m. <b>13</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>14</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p> <p>9 a.m. - noon <b>On-site Hiring Events</b></p>	<p>8:30 a.m. - 3:30 p.m. <b>15</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p> <p>9 a.m. - noon <b>Creative Job Search Day #1</b></p>	<p>8:30 a.m. - 3:30 p.m. <b>16</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p> <p>9 a.m. - noon <b>Creative Job Search Day #2</b></p>
	<p>8:30 a.m. - 3:30 p.m. <b>19</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>20</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>21</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p> <p>9 a.m. - noon <b>Interviewing Skills</b></p>	<p><b>Office Closed Thanksgiving</b></p>
<p>8:30 a.m. - 3:30 p.m. <b>26</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>27</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>28</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>29</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>	<p>8:30 a.m. - 3:30 p.m. <b>30</b> Job Search Coaching</p> <p>8:30 a.m. - 4 p.m. Resume Review</p>



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## Creative Job Search, Day #1 & Day #2

[Day #1 - Thursday, Nov. 15, 9 a.m. - noon](#)

[Day #2 - Friday, Nov. 16, 9 a.m. - noon](#)

This is the two-half day creative job search workshops and will also cover the foundation of a successful job search, and covers the basics of a successful job search in two-half days' workshops. Topics include preparing for a job search, resume strategies, networking, practice interviews and more.  
*Registration required.*

## Interviewing Skills

[Wednesday, Nov. 21, 9 a.m. - noon](#)

Find out what to expect in a job interview. Learn how to answer tough questions and how to get feedback on your performance. Come prepared, as if you were attending a real interview.  
*Registration required.*

## Job Search Coaching

[Monday - Friday, 8:30 a.m. - 3:30 p.m.](#)

During a job search, there are lots of questions every job seeker comes across. How long should my resume and cover letter be? This job search coaching opportunity will give you time to meet one-on-one with job service staff to get assistance with your job search questions.  
*Sign-up online, or drop by any time.*

## On-site Hiring Event

[Wednesday, Nov. 14, 9 a.m. - noon](#)

A great opportunity to meet area employers and Minnesota's service providers in a relaxed networking environment. Bring your resume and your best first impression.

## Resume - Advanced

[Friday, Nov. 9, 9 a.m. - noon](#)

Learn advanced strategies for writing and creating resumes. Learn how to get the most from your resume. This workshop shows you not exactly what a resume should resemble, but rather what it should state.  
*Registration required.*

## Resume Review

[Monday - Friday, 8:30 a.m. - 4 p.m.](#)

Take your resume from good to great with help from our team. Bring a copy of your resume and receive customized feedback. Facilitated by Job Service.  
*Sign-up online, or drop by any time.*

## The 20 Minute Networking Meeting

[Tuesday, Nov. 6, 10 - 11:30 a.m.](#)

Join executive career and job-search coach Nathan A. Perez, co-author of the multi-award winning *The 20-Minute Networking Meeting*, and learn how to network for a job.  
*Registration required.*

Individuals with disabilities requiring accommodations to attend this event should contact 651-539-4100 within 3 business days of event.

Upon request, the information in this document can be made available in alternate formats for people with disabilities by contacting 651-539-4100.