



## Career Exploration

[Wednesday, Dec. 12, 9:30 a.m. - noon](#)

Undecided about your next career? Let us help you define a new path. Assessments and exercises will be used to identify interests, values and personality characteristics. Participants will use outcomes to evaluate career choices. *Registration required.*

## Computer Lab Support

[Tuesday - Thursday, 9 a.m. - noon](#)

Build basic computer skills including internet navigation, email usage, Microsoft Office, NorthStar Digital Literacy Certifications and more. *Just drop by and learn.*

## Creating Your LinkedIn Account

[Monday, Dec. 10, 1 - 2:30 p.m.](#)

LinkedIn is all about professional networking - that is, building a group of contacts to help advance your career. Learn how to create your own LinkedIn account. *Registration required.*

## Creative Job Search (Part 1 & Part 2)

[Part 1 - Wednesday, Dec. 19, 9 a.m. - 12:15 p.m.](#)

[Part 2 - Thursday, Dec. 20, 9 a.m. - 12:15 p.m.](#)

Two-half day creative job search workshops will cover the foundation of a successful job search. Topics include preparing for a job search, resume strategies, networking, practice interviews and more. *Registration required.*

## Improve Your Typing Skills

[Tuesday, Dec. 11, 1 - 2:30 p.m.](#)

This class will introduce you to an online program that will help you learn how to type if you're just starting out, or improve your speed and accuracy if you already have basic typing skills. *Registration required.*

## Interviewing Skills

[Thursday, Dec. 13, 9 - 11:30 a.m.](#)

Find out what to expect in a job interview. Learn about tough questions and how to get feedback on your performance. Come prepared, as if you were attending a real interview. *Registration required.*

## Introduction to Google Apps

[Tuesday, Dec. 4, 10 - 11:30 a.m.](#)

You can do a lot with a Google account. In this course, you will learn how to create an account and be introduced to the many features that Google offers including Google Docs, Gmail and Calendar. *Registration required.*

## LinkedIn for Job Search

[Thursday, Dec. 13, 1 - 3 p.m.](#)

Use LinkedIn as a networking tool and enhance your job search! In this workshop, we demonstrate how to access the hidden job market, research employers and jobs, make the right connections and more. Taught by Job Service. *Registration required.*

## Navigating CareerOneStop

[Thursday, Dec. 6, 10 - 11:30 a.m.](#)

CareerOneStop is the flagship career, training, and job search website for the U.S. Department of Labor. The website serves job seekers, businesses, students, and career advisers with a variety of free online tools, information and resources. *Registration required.*

## Northstar Computer Skills

[Wednesday, Dec. 5, 1 - 2:30 p.m.](#)

*For new students!* The Northstar Digital Literacy Project defines basic skills needed to perform tasks on computers and online. Learn how to engage in the Northstar program and how to earn digital literacy certificates. *Registration required.*

## Resume - Advanced

[Friday, Dec. 21, 9 - 11:30 a.m.](#)

Learn advanced strategies for writing and creating resumes. Learn how to get the most from your resume. This workshop shows you exactly what a resume should state. *Registration required.*

## StrengthsFinder

[Wednesday, Dec. 19, 9:30 a.m. - noon](#)

In this workshop, you will take the Clifton StrengthsFinder assessment to discover your top five strengths. You will learn how to identify and leverage your dominant talents into strengths for education and career planning. *Registration required.*