



Register: [careerforcemn.com/events](http://careerforcemn.com/events)

# March 2019 Workshops, Trainings and Events

Phone: 651-539-4100 CareerForce

540 Fairview Avenue N., Suite 103, Saint Paul, MN 55104

Monday	Tuesday	Wednesday	Thursday	Friday
				8:30 a.m. - 3:30 p.m. Job Search Coaching <b>1</b>  8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. Job Search Coaching <b>4</b>  8:30 a.m. - 4 p.m. Resume Review  9 a.m. - noon <b>Creative Job Search Day 1</b>	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>5</b>  8:30 a.m. - 4 p.m. Resume Review  9 a.m. - noon <b>Creative Job Search Day 2</b>	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>6</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>7</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>8</b>  8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. Job Search Coaching <b>11</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>12</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>13</b>  8:30 a.m. - 4 p.m. Resume Review  9 - 11:30 a.m. <b>Resume - Advanced</b>  9 a.m. - noon <b>On-site Hiring Event: Work Local</b>	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>14</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>15</b>  8:30 a.m. - 4 p.m. Resume Review  9 - 11:30 a.m. <b>Career Exploration</b>
8:30 a.m. - 3:30 p.m. Job Search Coaching <b>18</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>19</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>20</b>  8:30 a.m. - 4 p.m. Resume Review  9 a.m. - noon <b>Interviewing Skills</b>	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>21</b>  8:30 a.m. - 4 p.m. Resume Review  11 a.m. - 1 p.m. <b>Coffee and Careers - MN Revenue</b>	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>22</b>  8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. Job Search Coaching <b>25</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>26</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>27</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching <b>28</b>  8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. Job Search Coaching  8:30 a.m. - 4 p.m. Resume Review



## Attention: Important registration changes.

Workshop registration with DEED has changed. You will now need a [Minnesotaworks.net](http://Minnesotaworks.net) account to access workshops. If you have an existing online account, visit [Minnesotaworks.net](http://Minnesotaworks.net), from there simply log in. To setup a free account, visit [Minnesotaworks.net](http://Minnesotaworks.net).

## Career Exploration

Friday, Mar. 15, 9 - 11:30 a.m.

Undecided about your next career? Let us help you define a new path. Assessments and exercises will be used to identify interests, values and personality characteristics. Participants will use outcomes to evaluate career choices.

Registration required.

## Creative Job Search, Day 1 & Day 2

Day 1 - Monday, Mar. 4, 9 a.m. - noon

Day 2 - Tuesday, Mar. 5, 9 a.m. - noon

Two-half day creative job search workshops will cover the foundation of a successful job search. Topics include preparing for a search, resume strategies, networking, practice interviews and more.

Registration required.

## Interviewing Skills

Wednesday, Mar. 20, 9 a.m. - noon

Find out what to expect in a job interview. Learn how to answer tough questions and how to get feedback on your performance. Come prepared, as if you were attending a real interview.

Registration required.

## Job Search Coaching

Monday - Friday, 8:30 a.m. - 3:30 p.m.

During a job search, there are lots of questions every job seeker comes across. This job search coaching opportunity will give you time to meet one-on-one with job service staff to get assistance with your job search questions.

Sign-up online or drop by any time.

## On-site Hiring Event

Wednesday, Mar. 13, 9 a.m. - noon

Thursday, Mar. 21, 11 a.m. - 1 p.m.

A great opportunity to meet area employers and Minnesota's service providers in a relaxed networking environment. Bring your resume and your best first impression.

No registration required.

- Local Companies, 3/13.
- Coffee with MN Revenue, 3/21.

## Resume - Advanced

Wednesday, Mar. 13, 9 - 11:30 a.m.

Learn advanced strategies for writing and creating resumes. Learn how to get the most from your resume. This workshop shows you exactly what a resume should state.

Registration required.

## Resume Review

Monday - Friday, 8:30 a.m. - 4 p.m.

Take your resume from good to great with help from our team. Bring a copy of your resume and receive customized feedback. Facilitated by Job Service.

Sign-up online or drop by any time.

## Reasonable Accommodations

Individuals with disabilities requiring accommodations should contact 651-539-4100 within three business days of event.

Upon request, the information in this document can be made available in alternate formats for people with disabilities by contacting 651-539-4100.