



Register: careerforcemn.com/events

April 2019 Workshops, Trainings and Events

Phone: 651-539-4100 CareerForce

540 Fairview Avenue N., Suite 103, Saint Paul, MN 55104

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 a.m. - 3:30 p.m. 1 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 a.m. - noon Creative Job Search Day 1	8:30 a.m. - 3:30 p.m. 2 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 a.m. - noon Creative Job Search Day 2	8:30 a.m. - 3:30 p.m. 3 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 4 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 5 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. 8 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 9 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 10 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 - 11:30 a.m. Resume - Advanced	8:30 a.m. - 3:30 p.m. 11 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 12 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. 15 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 16 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 - 11 a.m. Resiliency Tips for Job Searching Workshop	8:30 a.m. - 3:30 p.m. 17 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 a.m. - noon Interviewing Skills	8:30 a.m. - 3:30 p.m. 18 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 19 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. 22 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 22 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 24 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 - 11:30 a.m. LinkedIn for Job Search	8:30 a.m. - 3:30 p.m. 25 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 26 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review
8:30 a.m. - 3:30 p.m. 29 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review	8:30 a.m. - 3:30 p.m. 30 Job Search Coaching 8:30 a.m. - 4 p.m. Resume Review 9 - 11:30 a.m. Career Exploration			

Attention:
Important registration changes.

Workshop registration with DEED has changed. You will now need a Minnesotaworks.net account to access workshops. If you have an existing online account, visit MinnesotaWorks.net, from there simply log in. To setup a free account, visit Minnesotaworks.net.

Career Exploration

Tuesday, April 30, 9 - 11:30 a.m.

Undecided about your next career? Let us help you define a new path. Assessments and exercises will be used to identify interests, values and personality characteristics. Participants will use outcomes to evaluate career choices.

Registration required.

Creative Job Search, Day 1 & Day 2

Day 1 - Monday, April 1, 9 a.m. - noon

Day 2 - Tuesday, April 2, 9 a.m. - noon

Two half-day creative job search workshops will cover the foundation of a successful job search. Topics include preparing for a search, resume strategies, networking, practice interviews and more.

Registration required.

Interviewing Skills

Wednesday, April 17, 9 a.m. - noon

Find out what to expect in a job interview. Learn how to answer tough questions and how to get feedback on your performance. Come prepared, as if you were attending a real interview.

Registration required.

Job Search Coaching

Monday - Friday, 8:30 a.m. - 3:30 p.m.

During a job search, there are lots of questions every job seeker comes across. This job search coaching opportunity will give you time to meet one-on-one with job service staff to get assistance with your job search questions.

Sign-up online or drop by any time.

LinkedIn for Job Search

Wednesday, April 24, 9 - 11:30 a.m.

Use LinkedIn as a networking tool and enhance your job search! In this workshop, we demonstrate how to access the hidden job market, research employers and jobs, make the right connections and more.

Registration required.

Resume - Advanced

Wednesday, April 10, 9 - 11:30 a.m.

Learn advanced strategies for writing and creating resumes. Learn how to get the most from your resume. This workshop shows you exactly what a resume should state.

Registration required.

Resume Review

Monday - Friday, 8:30 a.m. - 4 p.m.

Take your resume from good to great with help from our team. Bring a copy of your resume and receive customized feedback. Facilitated by Job Service.

Sign-up online or drop by any time.

Resiliency Tips for Job Searching Workshop

Tuesday, April 16, 9 - 11 a.m.

Searching for a job can be a difficult process and you may not always get that job that seemed tailor made for you. In this workshop you will learn ways to be resilient when pursuing your next job and how to turn negative feedback into positive results.

Registration required

Reasonable Accommodations

Individuals with disabilities requiring accommodations should contact 651-539-4100 within three business days of event.

Upon request, the information in this document can be made available in alternate formats for people with disabilities by contacting 651-539-4100.